



## Minutes of GSA Executive Committee Meeting held on Thursday 18<sup>th</sup> December 2008 at 18.15 in W/WCR

- Present:** Geng Pan (Welfare)  
Davita Gunbay (Internal)  
Tom Flynn (Treasurer)  
Brett (Jay) Walker (Press & Publicity)  
Rachel Hope, Richard Mitchell & Katherine Wicker (Events)  
Daniel Carr, Samik Datta, Dan Horsfall (Sports)  
Chitvan Bochiwal (Overseas)  
Helen Robinson (PGCE)  
Ian Darlington (Senate Representative)  
Bo Liu (Alcuin GC)  
Xin Guo (Halifax GC)  
Richard Rhodes (Wentworth GC)  
Louisa Wong (James GC)
- In attendance:** Keith Gibson (GSA Operations)
- Apologies:** Eva Fairnell (Part-Time)  
Peng Ren (NPC)  
Rubab Satti (Overseas)
- Absent:** Facilities, Derwent GC, Goodricke GC, Langwith GC,  
Vanbrugh GC, King's Manor GC, Constantine House GC

1. Change to the proposed agenda
  - i. Dan Horsfall was voted to chair the meeting
  - ii. The Executive Committee voted to move into a closed session.
  - iii. Closed session
2. Responsible Persons (RPs) for events next term

Davita has emailed a list of RPs for next term's events to the officers of the GSA. Any amendments or questions should be directed to her.

3. Expansion of the website

- i. Jay proposes officer profiles for the website. He is to provide officers with an example profile on which to base their own. Completed profiles should be returned to Jay.
- ii. Dan Carr asked about the progress in implementing officer blogs. James Harbin (webmaster) currently has a high workload outside of his GSA duties and these will be implemented as soon as possible.
- iii. Tom Flynn reports that a content management system for the website should be in place by the end of the academic year 2008/2009

4. Postgraduate magazine

- i. Tom Flynn proposes development of a postgraduate magazine to be based on *Postscript* the magazine of Imperial College's GSA. The magazine would be glossy, of a high-quality, with articles relevant to graduate students and with a quarterly or termly distribution. He suggests that a sub-committee should be formed under the new constitution to manage such a magazine.

5. Timescales for working groups

- i. The Governmental Working Group will have five stages of approval of its suggestions: The Governmental Working Group, The GSA Executive Committee, an initial sample of the GSA's ordinary membership, University Council and the entire GSA membership (by way of a General Meeting).
- ii. The Democracy Working Group will be delayed in producing its findings as it will be primarily be busy in the short-term with deriving rules for a forthcoming election.

6. Any other business

- i. Dan Carr informs those present that there will be a social for all members of the Executive at the start of next term (Spring 2009).
- ii. Dan Horsfall proposes that for a limited time, all media and press releases should be approved by the President and Press & Publicity. This was approved by the Executive.
- iii. Jay informs the Executive that GSA branding posters will be put up in the new year, following their approval by the Executive.



- iv. Dan Carr proposes that the “sexy santa” posters, promoting the GSA Christmas Party are removed. This was passed by the Executive.
- v. Concerns are also raised about the promotion of GSA events in languages other than English. Several posters were put up advertising the GSA Christmas party in Mandarin Chinese. This was deemed inappropriate and that in future, promotional material should either not be translated, or be translated into as many relevant languages as possible. International societies should be contacted in the future to help with any translation.
- vi. Jay will be holding events on campus over the Christmas holidays. The Executive agrees that budget should be allocated to these events. Tom and Jay are to work through the numbers privately.
- vii. University committee allocation. Various university committees require graduate representation to be provided by the GSA. Tom Flynn gave a brief description of each such committee and then assigned initial representatives for each one. The Executive are to be informed by email of the final list and further information on their committee responsibilities.

The meeting closed at 20.00