



University of York Graduate Students' Association

Laptop Hire Application

CONFIDENTIAL WHEN COMPLETE

1. Personal Information

Name	<input type="text"/>	Degree	<input type="text"/>
Department	<input type="text"/>	Academic year	<input type="text"/> of <input type="text"/>
Mobile Number	<input type="text"/>	Email	<input type="text"/>
York Address	<input type="text"/>	Supervisor name	<input type="text"/>
		Supervisor Signature	<input type="text"/>
Telephone	<input type="text"/>	Supervisor Email	<input type="text"/>

2. Application Details

Loan Length 1 week Due Date

Reason for loan

3. Agreement

A deposit cheque or cash of £100 is required.

I, _____ (name) agree to undertake the following:

- (a) To return the laptop in the same condition as it was leant;
- (b) To notify the GSA of my new address if it changes before the laptop is returned;
- (c) Hereby give permission to the GSA to discuss with the University, department or supervisor, in writing or verbally, all details regarding the loan;
- (d) That in the event of my not returning the laptop, then legal proceedings may be initiated by the GSA to recover the costs of the laptop, and that I will bear the full costs of such processing.

Signed _____ (borrower) _____

(date)

Signed _____ (GSA) _____

(date)

4. Laptop returned

Signed _____ (borrower) _____ (date)

Signed _____ (GSA) _____ (date)